

Meeting of IQAC

(UHMH/IQAC/04/16)

No: 24

Date: 05-07-2016

Place: Meeting Room

Time: 12.00 noon

- Agenda:**
1. Confirmation of the last meeting's resolutions (dated 22-06-16)
 2. Discussion on Teacher's workload for the new academic session (2016-17)
 3. Report on Student's Feedback
 4. Reporting on IVAC Preparation
 5. Misc.

Members Present

1. Kishore Chandra Mahata 05/07/16
2. Suvrajit Das 05/07/16
3. Animesh Saha 05/07/16
4. Pijit Dasgupta
5. Nilima Ch. Mukherjee
6. Pankaj Dasgupta
7. Abhishek Das 05/07/16
8. Soumen Das 05/07/16
9. Debjit Das 05/07/2016
10. Sanku Dasgupta
11. Pankaj S. Mahata 05/07/16
12. Biprasanta Dasgupta 05/07/16
13. Anirban Dasgupta 05/07/16
14. Kalyan Dasgupta 05/07/16
15. Manoj Saha 05/07/16
16. Purna Ghosal 05/07/16
17. Rishi Dasgupta 05/07/16
18. Ananya Dasgupta 05/07/16

Resolutions Taken

Today's meeting was chaired by Teacher-in-charge of the College, Dr. Kishore Chandra Mahata and the following decisions have been made unanimously →

- ① The meeting started with the read and confirmation of resolutions taken on 22-06-2016 by the members present in the meeting.
- ② As per UGC-Guidelines, State-government

orders and SKBO - stable, it is resolved that

- (a) All Associate Professors will take 18 classes per week
- (b) " Assistant " " " 21 " " "
- (c) " CWTAs " " 21 " " "
- (d) " PTTs " " 15 " " "
- (e) TSC/Principal " " 04 " " "

It is also resolved that teachers will also participate in teaching-related activities like para setting, invigilation in the examination, evaluation, activities given due to members of various sub-committees and activities from University and State-government time-to-time.

③ It is also decided that a report will be prepared from student feedback taken from all students during 2014-15 and 2015-16 academic sessions. Individual departments will prepare the report and submit the same to the convener.

④ It is reported that for NAAC preparation, the college has received a letter from NAAC office and it stated that →

- (a) AISHE (2013-16) Submitted : 30-01-2016
- (b) SSR uploaded in website : 15-03-2016
- (c) LOI (applied) : 10-05-2016
- (d) Registration Fees sent (28625) : 13-03-2016
- (e) LOI accepted : 20-05-2016
- (f) IEBA Status Earned : 24-05-2016
- (g) SSR Sent to NAAC : 26-05-2016
- (h) SSR Received by NAAC : 15-06-2016
- (i) Letter from NAAC : 16-06-2016

It is decided that the college will invite NAAC PEER Team in NOVEMBER 2016 and in the meanwhile will prepare for NAAC visit and validity of Affiliation certificate send to NAAC office.


⑤ Miscel : (a) members were discussed for invigilation fees for Part-II SCAU final exam held on March-April 2016 and decided that College Bursar and ~~some~~ Exam. Committee members will sit with office staffs and settled the matter after consultation with T-I-C.

(b) IBAC convenor informed about the classes to be start for 2016-17 sessions are as follows :

- (A) 1st Year (Part-I) : 15-07-2016 (Friday)
- (B) 3rd * (Part-IB) : 18-07-2016 (Monday)
- (C) 2nd * (Part-II) : 26-07-2016 (Monday)

(c) Department of Geography will hold the Part-I (Practical) Exam 2016 during 26-07-16 to 28-07-2016.

The meeting ended with vote of thanks to the chair.


(president)